



## Job Vacancy: Field Coordinator

<b>Organization Name:</b>	Syrians for Truth and Justice - STJ <a href="http://www.stj-sy.org">www.stj-sy.org</a>
<b>Job title:</b>	Field Coordinator
<b>Type of contract:</b>	Full-time
<b>Duration:</b>	7 months
<b>Starting on:</b>	01 January 2025
<b>Location:</b>	Erbil – Iraqi Kurdistan
<b>Reporting to:</b>	Program Director and Executive Director

### **Background**

Syrians for Truth and Justice ([STJ](http://www.stj-sy.org)) is a Syrian independent, non-governmental and non-profit human rights organization, working in the field of documenting human rights violations and collecting evidence. STJ was founded in 2016 in Turkey and moved to France in 2019. Its work focuses on documenting violations of international humanitarian law and international human rights law committed by all parties to the conflict against all victims in Syria, regardless of the affiliation of the victims or perpetrators. STJ also works in the fields of litigation and advocacy at the national and international levels.

In addition, STJ implements independent projects on various topics of interest to victims and human rights activists, including digital security, fact-checking, civic engagement, providing various forms of support to victims, and ensuring inclusive representation in the constitutional and political process regarding Syria.

### **Project Activities:**

The project focuses on supporting survivors of human rights violations and enhancing accountability mechanisms.

### **Main responsibilities:**

1. **Identify** survivors and victims' eligible for support.
2. **Peer Support and Empowerment:** Establish support groups and facilitate workshops to empower survivors.
3. **Outreach, Screening, and Referral:** Conduct outreach activities to identify survivors, assess their needs, and refer them to appropriate services.
4. **Networking and Partnership Development:** Build networks and facilitate collaboration among stakeholders.

5. **Advocacy and Monitoring:** Engage in advocacy campaigns and collaborate with stakeholders providing reports and recommendations.

### **Requirements:**

- Bachelor's in international law, international relations, political science, international development, or a related field.
- Minimum of two years' experience in a similar role in the NGO sector.
- Expertise in managing teams and coordinating between team members from diverse organizations.
- Fluency in written and spoken Arabic and a good command of English.
- Capacity to manage a multi-partner project and to ensure consistency in project activities.
- Deep knowledge of the Syrian context and the evolution of the conflict.
- Broad knowledge of local and international laws applied in Syria.
- Ability to work without direct supervision if required.
- Good command of Microsoft Office and related.

### **Desirable**

- Ability to work independently in a small team without direct supervision.
- Commitment to and awareness of Syrians for Truth and Justice human rights work.
- Strong planning and organizational skills.
- Ability to manage a varied and demanding workload.
- Ability to Speak Kurdish.

### **How to apply**

Please send your:

1. English CV,
2. Cover letter, and:
3. Two references, from your previous work, to: [careers@stj-sy.org](mailto:careers@stj-sy.org)

The deadline for submission is December 31th, 2024.

**Note:** Only shortlisted candidates who will send all requirements will be contacted for interviews. We thank all applicants for their interest in joining Syrians for Truth and Justice in our mission for human rights advocacy and justice in Syria.