

Job Vacancy - Field Coordinator

Organization Name:	Syrians for Truth and Justice - STJ www.stj-sy.org
Job title:	Field Coordinator
Type of contract:	Full-time
Duration:	10 months
Starting on:	April 2024
Location:	Erbil – Iraqi Kurdistan
Reporting to:	Program Director and Executive Director

Background

Syrians for Truth and Justice ([STJ](http://www.stj-sy.org)) started as an idea in a co-founder's mind while attending the U.S. Middle-East Partnership Initiative's (MEPI) Leaders for Democracy Fellowship program (LDF) in 2015. The idea became a reality and flourished into an independent, non-profit, impartial, non-governmental human rights organization.

STJ's beginnings were more than humble; initially, it only reported stories of Syrians who experienced arbitrary arrest, enforced disappearance, or torture. Planted in fertile soil, the seed of this project grew into an established human rights organization licensed in the Middle East and the European Union. STJ today undertakes to detect and uncover violations of all types committed in all Syrian parts by the various parties to the conflict.

Project Activities:

The project focuses on supporting survivors of human rights violations and enhancing accountability mechanisms.

Main responsibilities:

1. **Identify** survivors and victims' eligible for support.
2. **Peer Support and Empowerment:** Establish support groups and facilitate workshops to empower survivors.
3. **Capacity Building and Training:** Organize training sessions for professionals and provide ongoing mentorship.
4. **Outreach, Screening, and Referral:** Conduct outreach activities to identify survivors, assess their needs, and refer them to appropriate services.
5. **Networking and Partnership Development:** Build networks and facilitate collaboration among stakeholders.
6. **Advocacy and Monitoring:** Engage in advocacy campaigns and collaborate with stakeholders providing reports and recommendations.

Requirements:

- Bachelor's in international law, international relations, political science, international development, or a related field.
- Minimum of two years' experience in a similar role in the NGO sector.
- Expertise in managing teams and coordinating between team members from diverse organizations.
- Fluency in written and spoken Arabic and a good command of English.
- Capacity to manage a multi-partner project and to ensure consistency in project activities.
- Deep knowledge of the Syrian context and the evolution of the conflict.
- Broad knowledge of local and international laws applied in Syria.
- Ability to work without direct supervision if required.
- Good command of Microsoft Office and related.

Desirable

- Ability to work independently in a small team without direct supervision.
- Commitment to and awareness of Syrians for Truth and Justice human rights work.
- Strong planning and organizational skills.
- Ability to manage a varied and demanding workload.
- Ability to speak local languages.

How to apply

Please send your:

1. English CV,
2. Cover letter, and:
3. Two references, from your previous work, to: careers@stj-sy.org

The deadline for submission is April 5th, 2024.

Note: Only shortlisted candidates who will send all requirements will be contacted for interviews. We thank all applicants for their interest in joining Syrians for Truth and Justice in our mission for human rights advocacy and justice in Syria.